



The West Partnership

Minute

West Partnership – ASN network – Meeting 3
31-1-2020
Mary Russell School
Hawkhead Road
Paisley
PA2 7BE

Attendees: Donna Ballie (Chair – GCC), John Stuart (WP), Sarah Clark (Isobel Mair, ERC), Claire Cusack (WDC), Pauline Lynch (EdScot), Carolan Byrne (NL), Ann Reid (SL), Sarah Green (WP), Julie McCallum (Mary Russell, Renfrewshire), Julie Steel (Hazelwood, GCC), John Moffat, Communication Unit – Williamwood, ERC)

Apologies:

Clare Creighton (ERC), Nicola Lavery (Ashton Secondary, GCC), Kay Hunter (Merkland School, EDC)

1. Welcome and introductions

Donna Ballie welcomed the group and explained this was her first meeting, having been appointed as chairperson for the network. Introductions were made.

2. Minutes and matters arising

Minutes were approved.

Matters arising:

- Behaviour policy discussion – it was noted that since the last meeting, the Deputy First Minister had indicated that there is a need for national policy guidance on approaches such as restraint and seclusion. Pauline Lynch reported that in response to 'No Safe Place' a national group has been established by the Scottish Government to develop 'human rights based guidance to minimise the use of restraint and seclusion'. As part of this approach, data collected by local authorities will be collated and used as part of the one year review of this policy.
The national group is being chaired by Caroline Amos, COSLA. It was noted that Neil Govan, Head of KEAR Campus, South Lanarkshire is on the group.

Ann Reid will make contact with Neil and ask him to feedback any key messages to this forum as appropriate.

- Training for Support for Learning Assistants – Donna Ballie confirmed that she will share Glasgow's programme for training learning assistants on the Teams shared space.

3. **Clarity of purpose and membership of the group**

It was confirmed that this ASN group will continue to focus on being a forum for leaders in the ASL/ Special sector. There will be a particular focus on curriculum, including sharing approaches to planning, learning, teaching and assessment.

The discussion of policy will focus on applying policy at a practical level.

4. **Update on shared area through Microsoft Teams** to share resources and policies

It was noted that there has been limited use of the Team so far. It was agreed that all group members would make an effort to share resources and materials already discussed in the meeting and to use the Team as forum for discussion.

Action – all members to be proactive in the use of the Teams shared space.

5. **Discussion** – sharing the ways the local curriculum is designed to provide flexible learning pathways which support different needs of learners to raise attainment.

The meeting broke into paired discussion about the planning tools and materials used in each local authority and materials that have been brought to the meeting.

Wider discussion followed -

Donna Ballie commented that Glasgow City Council are just about to publish guidance on learner pathways, assessment and profiling along with related pedagogical advice.

Donna pointed out that a group of Head Teachers had been working on this material to ensure it is as user friendly as possible for staff. As with similar resources created in the past, it is important that there is practitioner dialogue when using the resource, rather than seeing it as an 'off the shelf' solution.


Donna will share these materials on the Microsoft Teams site once they have been launched in Glasgow.

Sarah Clark explained that East Renfrewshire have been developing a learning pathway tool kit which incorporates the Milestones. This has been piloted for nearly a year. Sarah indicated she will be able to share this in June once final quality assurance of the resource has taken place.

Ann Reid shared the South Lanarkshire framework for supporting pupils with Severe and Profound Learning Needs. Ann will share this framework on Microsoft TEAMS.

6. **Tracking and monitoring of progress and wider achievement** – Sarah Green, West Partnership Development Officer for Assessment and Moderation

Sarah Green presented on the background to the West Partnership approach to Assessment and Moderation, which is led by the West Partnership Moderation Group, made up of Assessment and Moderation lead officers in each local authority. (See copy of presentation shared with this minute).



Copies of the West Partnership Assessment and Moderation templates and associated information were shared.

Discussion followed about applying the West Partnership Assessment and Moderation paperwork for staff working in the Special/ ASL sector. Julie McCallum noted that Mary Russell school staff had already been involved in using this paperwork at a cluster level. It was agreed that the paperwork is relevant and would need very little adaptation (if any) to be effectively used in the sector.

It was agreed that practitioners from the Special/ ASL sector would welcome the opportunity to be involved in the West Partnership moderation events. Sarah Green emphasised that local authorities would decide which practitioners/ schools/ clusters would be nominated to take part in each cohort of CLPL activity. Donna Ballie emphasised the importance of ensuring staff developing a shared understanding to the language used which relates to the moderation cycle.

Sarah Green shared materials developed by Glasgow, based on the West Partnership paperwork, on 'ASN Moderation Guidance'.

Discussion followed about having representatives from this forum linking directly with the West Partnership Assessment and Moderation Group.

Sarah Clark suggested that some staff could join this session's events as observers. It was agreed that this would be a positive opportunity to prepare for full engagement next session.

Sarah will confirm ASN practitioners attendance with Kathleen McGuire (the group chair). If confirmation is given to attend Sarah will contact to arrange a suitable time to meet with each of them to discuss learning, teaching and assessment within their LA.

Action:

Sarah Green will work with members of the group individually by visiting establishments to explore if any materials need adapted prior to ensuring ASL sector staff from each local authority become involved in the West Partnership moderation events.

Sarah Clark and Julie Steel will nominate teacher reps to attend on 31st March and 1st April events and send their names to Sarah.

Sarah Green will upload West Partnership material and her presentation to the Teams shared area.

7. Date of the next meeting:

1st May 2020, 10 am at St Mary's Primary School, Seafar, Cumbernauld.

8. ABO – all members of the group were encouraged to share resources and discussion on the Teams site.